# KABIL (THE ULTIMATE PLAY/PUBLIC SCHOOL), BBSR

### SCHOOL RULES AND REGULATIONS:-

**1.Uniform:**The school uniform is a discipline in itself and must be adhered to strictly.

Regular Uniform-Monday to Friday

Saturday Uniform-Saturday

[Dress should be neatly washed & pressed, shoes should be polished properly.]

### Boys:

- Proper haircut and clean faces & No Kada / Bangles.
- Nails should be cut properly & regularly.

#### Girls:

- No hair colour is allowed.
- Nails should be cut properly & regularly.
- No Nail polish & mehndi are allowed.
- Only studs no other ear rings are allowed.
- Only white hair clips, white rubber band/hair band.
- Leggings are allowed only in winter.

**2.Classroom Language** : The language of interaction with each other is only English (Hindi for Hindi classes only).

#### 3.Discipline:

- Be regular, obedient & self-disciplined.
- Marker pen & white erasers are not allowed.
- Not wearing jewellery, cosmetics, or valuable items
- Student's diary and books according to the time table must be brought to school every day.
- Children should come in proper school uniform and must wear their identity card.

# 4.Attendance:

- Students should intimate the class teacher on remaining absent on very same day.
- Three days consecutive absence should be supported with medical certificate.
- Late comers will not be allowed to enter the school premises. Parents must make arrangements for their wards to reach school on time.
- Half-day will not be allowed excepting health issues.

**5. Tiffin**: Students should bring healthy foods (Dry foods Only) Packet foods (lays,kurkure etc) are not allowed.

### For Parents:

- Parents must see that their ward reads the text thoroughly.
- Parents must see the diary of the child regularly and pay attention to remarks, if any.
- If there is any suggestion about your ward, you are advised to see the Principal.
- Parents must attend the Parent-Teacher meets. Their suggestions for the ward and the school are welcome. They are advised to write down their suggestions and put them in the Suggestion Box'. The key of which would be with the management in order to protect secrecy and confidence in this context.
- Parents must send the child five minutes before the school time.
- Parents must send the child in proper uniform as prescribed for summer and winter season.
- Parents must send a leave note if the child is not attending the school.
- Parents must also take active part in the co-curricular activities of the school related to their ward.
- Parents must check the academic reports of their ward regularly in order to ensure better performance.
- Parents are requested to visit the school in case the school requests you to come.

# Phone Call Guidelines For Parents:

1.Phone calls should be made by the parents between 5.30 p.m. to 6:30 p.m. to the Class Teachers.

[Note:- Call to Principal at any time\* (9 a.m. to 1 p.m. & 4 p.m. to 8 p.m. on all working days.]

2.Parents may call at given schedule only.

3.No parent will be allowed to call after or before that.

4. Parents should be very polite while communicating with staff members.

5.If parents face any problem while communicating with Teachers. Or they are dissatisfied with the conversation, they may immediately bring this matter to the School Principal.

6.Staff members are not allowed to pick or answer parents' calls other than the given schedule; also they are not responsible for calling back.

7.Parents are requested to take minimum time for the discussion.

8.For any serious matter which can't be delayed and seems necessary to bring to the knowledge of School Principal, parents may call at odd hours also, but only to the Principal.

9.If any trouble is faced to get satisfactory answer apart from academic matters, call should be made to the School Principal for clarification or for further assistance.

Thank You !!

Contact:-

Office:-0674-3167050

Principal:-

Rekharani Behera

8984359355,8984559355,8984759355